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Post Office Department,

OFFICE OF THE FIRST ASSISTANT P. M. GENERAL,  
WASHINGTON, D. C., Jan. 19, 1884.

SIR: Before the Postmaster General decides upon the application for the establishment of a post office at Elmgrove, County of Boeckler, State of Kentucky, it will be necessary for you to carefully answer the subjoined questions, get a neighboring postmaster to certify to the correctness of the answers, and return the location paper to the Department, addressed to me. If the site selected for the proposed office should not be on any mail route now under contract, only a "Special Office" can be established there, to be supplied with mail from some convenient point on the nearest mail route by a special carrier, for which service a sum equal to two-thirds of the amount of the salary of the postmaster at such office will be paid.

You should inform the contractor, or person performing service for him, of this application, and require him to execute the inclosed certificate as to the practicability of supplying the proposed office with mail, and return the same to the Department.

Very respectfully,

A. E. Stevenson  
First Assistant Postmaster General.

To Mr. Stable Stairs  
care of the Postmaster of Augusta, who will please forward to him.

STATEMENT.

The proposed office to be called Elmgrove.  
Select a short name for the proposed office, which, when written, will not resemble the name of any other post office in the State.

It will be situated in the Elmgrove quarter of Section 1 Township Elmgrove (North or South).  
Range 1 (East or West), in the County of Boeckler State of Kentucky.

It will be on or near route No. 2025, being the route from Chilcass Ky. to Chilcass Ky. on which the mail is now carried 3 times per week.

The contractor's name is Maycreek & Big Sandy R.R.  
Will it be directly on this route?—Yes.  
If not, how far from, and on which side of it?—1/2 mile South of route.

How much will it increase the travel of the mail one way each trip?—None.  
Where will the mail leave the present route to supply the proposed office?—None.

Where intersect the route again?—None.  
What post office will be left out by this change?—None.

If not on any route, is a "Special Office" wanted?—Yes. To be supplied from Boeckler Ky.

The name of the nearest office to the proposed one, on the same route, is Boeckler Ky.  
its distance is One miles in a East direction from the proposed office.

The name of the nearest office on the same route, on the other side, is Boeckler.  
its distance is Three miles in a West direction from the proposed office.

The name of the nearest office to the proposed one, not on this route, is Three miles SW.  
distance by the most direct road 3 1/2 miles in South West direction from the proposed office.

The name of the most prominent river near it is Ohio.  
The name of the nearest creek is Big Laurel.

The proposed office will be One half miles from said river, on the South side of it, and will be One half miles from said nearest creek, on the East side of it.

The name of the nearest railroad is Maycreek & Big Sandy.  
If on the line of or near a railroad, on which side will the office be located; how far from the track; and what is, or will be, the name of the station?—South side 500 ft. Wellsburg.

What will be the distance from the proposed site to the nearest flag station?—One mile.  
State name of station: Boeckler Ky.

What will be the distance from the proposed site to the nearest station at which mail trains make regular stops?—2 1/2.  
State name of station: Wellsburg.

If the proposed office is located where it can be supplied from a cross or flag station, or located over 80 rods from the station where mail trains make regular stops, will the mail be carried to and from the proposed office without expense to the Department?—Yes.

If it be a village, state the number of inhabitants.—25.  
Also, the population to be supplied by the proposed office.—250.

A diagram, or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.  
A correct map of the locality might be furnished by the county surveyor, but this must be without expense to the Post Office Department.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this 19th day of February, 1884.  
(Sign full name.) William H. ... Proposed P. M.

I CERTIFY that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.  
J. B. ...  
Postmaster of Augusta  
Boeckler Ky.

(OVER.)

Be careful to answer the inquiries fully and accurately, or the case will not be acted upon.

Place firm seal a ribbon of cotton twine around the locality for the office.

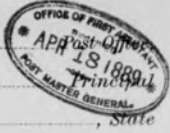
Diagram showing the site of the Willsburg

in Township \_\_\_\_\_ (N. or S.), Range \_\_\_\_\_ (E. or W.) of

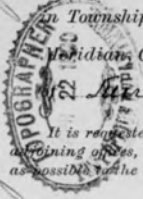
Meridian, County of Bracken

Willsburg, with the adjacent Townships and Post Offices.

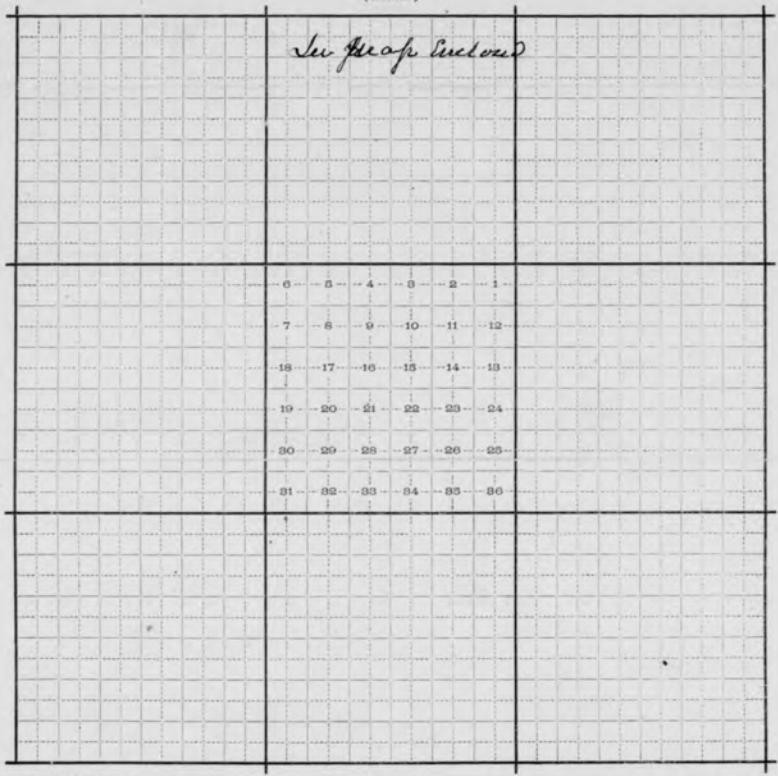
It is requested that the exact site of the proposed or existing Post Office, as also the roads to the adjoining offices, and the larger streams or rivers, be marked on this diagram, to be returned as soon as possible to the Post Office Department.



Clungrove, W. Va.



(NORTH.)



Scale 1/2 inch to the mile.

(SOUTH.)

Division of Topography



Post Office Department  
FOURTH ASSISTANT POSTMASTER GENERAL  
Washington Feb 25, 1914

SIR: In order that the site of your post office may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch, according to instructions on opposite side of paper, which should be returned to this Division as soon as possible.

Respectfully,

*Second request.*

To Postmaster at Elmgrove  
Bracken Co  
Ky.  
ELM GROVE

*John R. Jordan*  
Fourth Assistant Postmaster General.

The name of my post office is ELM GROVE

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here: Wellsburg

My post office is situated in the NW part of West Augusta Precinct or Township,  
or in \_\_\_\_\_ quarter of tract \_\_\_\_\_ Number \_\_\_\_\_ State of Kentucky  
County of Bracken

The name of the nearest river is Ohio and the post-office building is at a distance of one half mile on the SW side of it.  
N., S., E., or W.

The name of the nearest creek is Little Locust and the post-office building is at a distance of 50 rods on the East side of it.  
N., S., E., or W.

The name of the nearest office on my route is Bradford Ky and its distance is 2 1/2 miles, by the traveled road, in a Westerly direction from this, my office.  
N., S., E., or W.

The name of the nearest office on my route, on the other side, is 5 1/2 miles Augusta Ky and its distance is 5 1/2 miles, in a Easterly direction from this, my office.  
N., S., E., or W.

The name of the nearest office not on my route is Walcott Ky and its distance is 3 miles, by the traveled road, in a SW direction from this, my office.  
N., S., E., or W.

no The post-office building is on the SW side of the Cherapeake & Ohio R R Railroad, and at a distance of 160 feet from the track.  
N., S., E., or W.

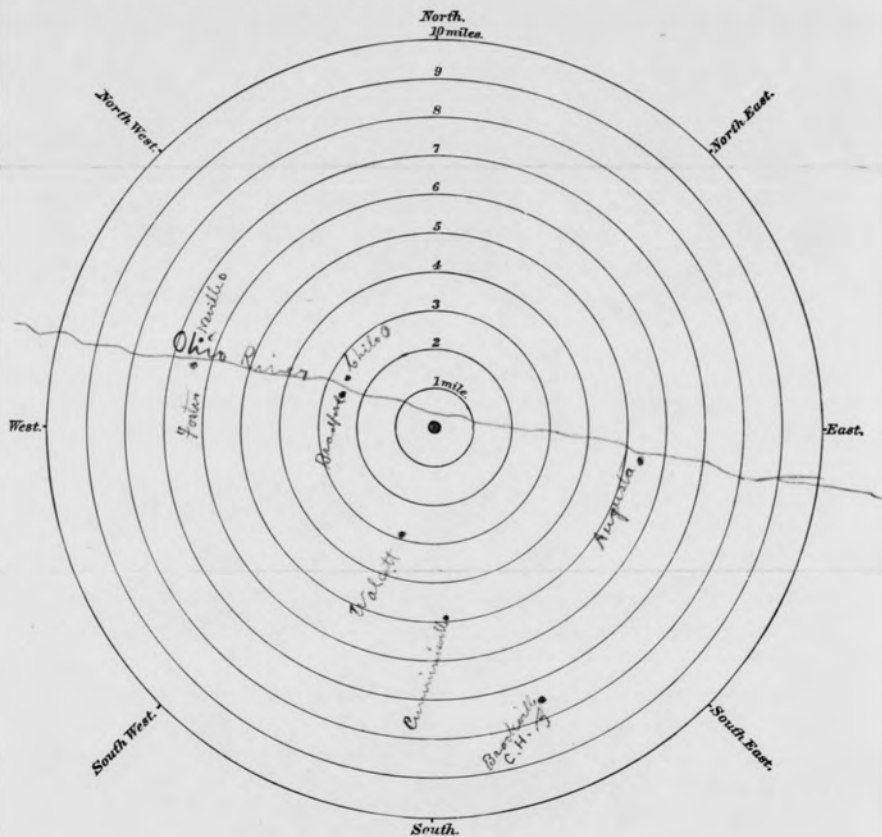
The railroad station name is Wellsburg  
My post office is Elm Grove, air-line distance, 1/2 mile NE from the nearest point of my county boundary. Bracken Co border on the Ohio side  
N., S., E., or W.

Postmaster: Belle Jordan  
Date: Feb 28, 1914

DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

The dot in the center of the 1-mile circle represents the site of the post office.  
 The surrounding offices should be carefully located by placing dots on or between the mile circles at the exact distance, and in the right direction, from the post office, and their names plainly written.  
 Draw distinctly the railways, roads, rivers, and creeks.

5-625



*JW*

*E.*

1021

DIVISION OF  
POSTMASTERS' APPOINTMENTS

PROPOSED LOCATION OF POST OFFICE

IN REPLYING  
MENTION INITIALS AND DATE

Post Office Department  
FIRST ASSISTANT POSTMASTER GENERAL  
Washington

AF-JMS

POST OFFICE DEPT.  
DIVISION

Postmaster,  
Elmgrove, Kentucky.

FIRST ASSISTANT  
DIVISION OF  
POSTMASTERS' APPOINTMENTS  
AUG 25 1923  
RECEIVED  
FIRST ASSISTANT POSTMASTER GENERAL

August 20, 1923.

AUG 3 1923  
TOPOGRAPHY

~~xxxx~~Madam:

With reference to the proposed change in site of the post office named below, and in order that the office if changed to the proposed location may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch according to instructions on opposite side of paper, which should be returned to the First Assistant Postmaster General, Division of Postmasters' Appointments, as soon as possible. If distance office is to be moved is over  $\frac{1}{4}$  mile ~~max~~ inclose Respectfully,  
petition signed by a majority of the patrons FIRST ASSISTANT POSTMASTER GENERAL  
showing they are favorable to the change in site.

\* *Elmgrove* ..... *Bracken* ..... *Ky.*  
(Post Office) (County) (State)

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here .....

The post office, if changed to the proposed site, would be *3.2* *mi* air-line distance, *north* from its present location. (N., S., E., or W.)

The post office would be situated in the ..... quarter of section No. .... in Township (N. or S.)

Range ..... of the ..... principal meridian, County of ..... State of .....

The name of the nearest river is *Ohio* ..... and the post-office building would be at a distance of *7.5* *mi* on the *South* side of it. (N., S., E., or W.)

The name of the nearest creek is *Sacus* ..... and the post-office building would be at a distance of *1/2* *mile* on the *East* side of it. (N., S., E., or W.)

The name of the nearest office on the same route as this post office is *Summersville Kentucky* and its distance is *5.2* miles, by the traveled road, in a *South* direction from the proposed site of this office. (N., S., E., or W.)

The name of the nearest office on the same route, on the other side, is ..... and its distance is ..... miles, in a ..... direction from the proposed site of this office. (N., S., E., or W.)

The name of the nearest office not on the same route as this post office is *Bradford Ky* and its distance is *3* miles, by the traveled road, in a *West* direction from the proposed site of this office. (N., S., E., or W.)

The post office building would be on the *North* side of the *C. & O.* Railroad, and at a distance of *10* *mi* from the track. The railroad station name is *Willsburg Ky*.

The post office would be *7.5* *mi* air-line distance, *north* from the nearest point of my county boundary. (N., S., E., or W.)

Signature of Postmaster: *Carrie M. Hayes*

Date: *Aug 23 - 1923*

**Post Office Department**  
**FOURTH ASSISTANT POSTMASTER GENERAL**  
**Washington**

E.

RETURN TO  
 DIVISION OF TOPOGRAPHY

Postmaster,

**ELMGROVE,**

**JUL 20 1939**

**KY.**

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

*J. W. Murdum*  
 FOURTH ASSISTANT POSTMASTER GENERAL.

- Street address of post office \_\_\_\_\_ County Braekel
  - Township \_\_\_\_\_ (If location is described by section, township, and range, fill in line 3.)
  - \_\_\_\_\_ quarter of section \_\_\_\_\_ Township \_\_\_\_\_ N. or S. \_\_\_\_\_ Range \_\_\_\_\_ E. or W. \_\_\_\_\_
  - Nearest adjoining county Madison How far: Shortest air distance? 12 By road? 13
  - Nearest U. S. or State highway 70. 10. 9 <sup>9 miles</sup> Direction from P. O. South Distance 9 miles
  - Name of nearest railroad station Wellsburg Name of railroad C. + O.
  - Distance by road to railroad station 500 feet Direction from post office North
  - Shortest air distance to nearest tracks 400 feet Direction from post office North
  - Nearest streams or bodies of water (state whether river, creek, branch, lake, ocean, etc.):
- | Name              | Direction from post office | Distance        |
|-------------------|----------------------------|-----------------|
| <u>Ohio River</u> | <u>North</u>               | <u>1/4 mile</u> |
| <u>East Creek</u> | <u>West</u>                | <u>1/2 "</u>    |

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Bradford</u>	<u>Braekel</u>	<u>West</u>	<u>3 1/2 miles</u>
<u>Brookville</u>	<u>Braekel</u>	<u>South</u>	<u>9 miles</u>
<u>Maquate</u>	<u>Braekel</u>	<u>East</u>	<u>6 miles</u>
<u>Ohio River</u>		<u>North</u>	

11. How is mail supplied to your office? C. + O. R. R. This River From where? Brookville  
(Railroad, star route, rural route, etc.)

POST OFFICE DEPT.  
 FOURTH ASSISTANT P. M. G.  
**JUL 25 1939**  
 Division of Topography  
 4901-2-21 (Location Paper)

(Date) July 22 39  
 (Signed) *J. W. Murdum* Postmaster.  
 Post office Elmgrove Ky  
 9-11674

(OVER)

**IMPORTANT**—A map or sketch showing the location of your post office must be submitted with the return of this paper. A printed map, such as prepared by the county or city engineer, is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If a separate map cannot be furnished it is necessary to submit a sketch as described below.

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

#### SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features:  
(Note that one-half inch on the paper equals 1 mile on the ground.)

- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin in the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

#### CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)

