

Ky.

Post Office Department,

APPOINTMENT OFFICE,

WASHINGTON CITY, Dec 18th, 1879

SIR:

Before the Postmaster General decides upon the application for a new Post Office at Sparta Station, County of Gallatin, State of Ky, at which you are recommended by your department, verified by a substantiating postmaster, and reported to this Department, addressed to me. The contractor should be informed of this application; and if the site of the proposed office be off the main route, you will forward his certificate as to the practicability of supplying it, and also as to the increase of distance. If the proposed office be not on any main route under contract, it can only be established as a "Special Office," to be supplied without expense to Government other than the post paid.

Be careful to designate the post office by their true official names; and answer the solicited queries fully and accurately, or the case will not be acted upon.

Respectfully, your obedient servant,

J. W. MARSHALL,
First Assistant Postmaster General.

To Mr. J. C. Chambers, Care of the Postmaster at Marsau, who will please forward to him.

STATEMENT

Sparta Station

The proposed office will be called Sparta Station. [The seat of the postoffice for postmasters should not be applied on the name of a post office. It is preferable to have near black or permanent names, which would be in the view of any other office in the State, and you should aim to select a name not appropriated to any office in the United States.]

It will be situated in the County of Gallatin, State of Kentucky, being the route from Covington to Druciville, as which the post is conveyed, 2 1/2 times per week.

The contractor's name is L. & J. R. R. Co. Will it be directly on this route? Yes

If not, how far from and on which side of it? -do-

How much will it increase the travel of the mail one way each trip? -do-

Where will the mail leave the present route to supply the proposed office? -do-

What post office will be left out by this change? -do-

The name of the nearest office to the proposed office in the same route is Blucoc, in a distance of Six miles, in a Easterly direction from the proposed office.

The name of the nearest office on the same route, on the other side of the nearest road is Northville, in a distance of Six 1/2 miles, in a Easterly direction from the proposed office.

The name of the nearest office to the proposed office, in a direct road is Sparta, in a distance of 3/4 miles, in a Easterly direction from the proposed office.

The name of the next prominent river near it is Ohio, in a distance of One mile from said river, on the South side of it, and will be on the bank of said nearest river on the North side of it, in a distance of Seventy yds.

Also, the number of families within one-half the distance to the next office, -do- 20 Sparta, Tenn. +

If a distance of the township (or, where the land is not so divided, a check map,) showing the precise location of the office, together with the adjoining Post Offices, towns or villages, the roads, railroads, and larger streams or creeks, in addition to the above verbal description, will be useful, and is desired.

A correct map of the locality and adjacent country might be furnished through you by your County Surveyor, but this need be without expense to the Post Office Department, it being, however, for the general interest and advantage of the community to have the Post Offices correctly located on the maps, it may be expected that this will be cheerfully furnished on proper application.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this 25th day of December, 1879

Phorion Cox

I CERTIFY, that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief

Postmaster of Marsau J. C. Chambers

+ The following is or is intended to be a correct copy of the original of the above statement as furnished to the Postmaster at Marsau, Ky. by the contractor, J. C. Chambers, on the 18th inst. 1879.

Sparta Station, Ky. is on the main route from Covington to Druciville, as which the post is conveyed, 2 1/2 times per week.

Proposed Location of Post Office

DIVISION OF RURAL MAILS



Post Office Department

FOURTH ASSISTANT POSTMASTER GENERAL

Washington

U.S. MAILING
MACHINE INSTALLATION DATE

JUN 5 1914

SIR:

With reference to the proposed change in site of the post office named below, and in order that the office if changed to the proposed location may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch according to instructions on opposite side of paper, which should be returned to this Division as soon as possible.

Respectfully,

FOURTH ASSISTANT POSTMASTER GENERAL

Post office, Sparta

Gallatin
(County)
Kentucky
(State)

The name of the post office is Sparta Ky

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here: _____

The post office, if changed to the proposed site, would be 80 feet East air-line distance East from its present location.
(N., S., E., or W.)

The post office would be situated in the Center part of Sparta Township,
or in _____ quarter of tract Sparta Township,
County of Gallatin (Name), State of Kentucky

The name of the nearest river is Ohio and the post-office building would be at a distance of Three miles, on the East side of it.
(N., S., E., or W.)

The name of the nearest creek is Boyle and the post-office building would be at a distance of 350 feet, on the West side of it.
(N., S., E., or W.)

The name of the nearest office on the same route as this post office is Marsden Ky and its distance is 9 miles, by the traveled road, in a West direction from the proposed site of this office.
(N., S., E., or W.)

The name of the nearest office on the same route, on the other side, is Long Ridge and its distance is 9 miles, in a East direction from the proposed site of this office.
(N., S., E., or W.)

The name of the nearest office not on the same route as this post office is Sanderson Ky and its distance is 3 miles, by the traveled road in a South direction from the proposed site of this office.
(N., S., E., or W.)

The post-office building would be on the West side of the Leicester & Mackay Railroad, and at a distance of 50 feet from the track. The railroad station name is Sparta Ky

The post office would be 350 feet air-line distance West direction from the nearest point of my county boundary.
(N., S., E., or W.)

(Signature of Postmaster)

H.C. Records

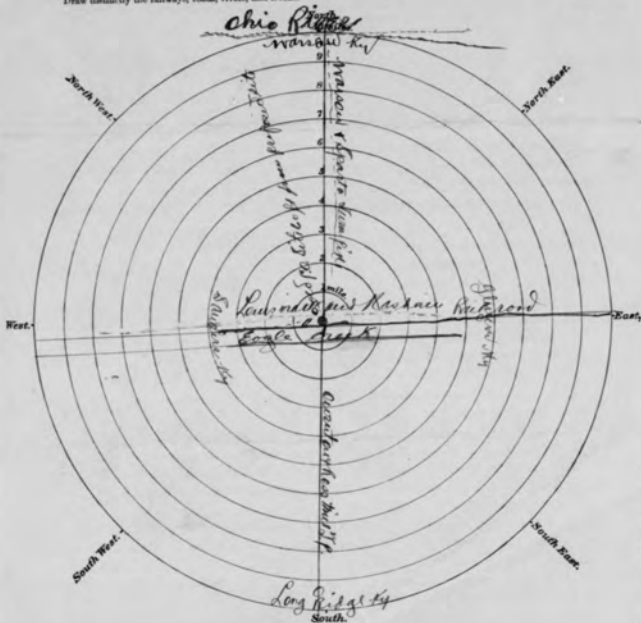
(Date)

May 10 1914

DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

The dot in the center of the 1-mile circle represents the proposed site of the post office.
 The surrounding offices and the present site of this office should be carefully located by placing dots on or between the mile circles at the exact distance, and in the right direction, from the post office, and their names plainly written.
 Draw distinctly the railways, roads, rivers, and creeks.

S-403



Proposed site in 80 feet from old site S.E.

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
 Washington

RETURN TO
 DIVISION OF TOPOGRAPHY

Postmaster,
SPARTA, KY.

JUL 20 1939

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

S. W. Mardum
 FOURTH ASSISTANT POSTMASTER GENERAL

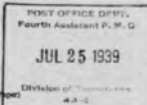
- Street address of post office None County Gallatin
- Township _____ (If location is described by section, township, and range, fill in line 3.)
- _____ quarter of section _____ Township _____ N. or S. _____ Range _____ E. or W. _____
- Nearest adjoining county Owen How far: Shortest air distance? _____ By road: 1 mile
- Nearest U. S. or State highway 35 Direction from P. O. in front: Distance on highway
- Name of nearest railroad station Sparta, _____ Name of railroad I. & N. R. R.
- Distance by road to railroad station 85 feet Direction from post office south
- Shortest air distance to nearest tracks 100 feet Direction from post office south.
- Nearest streams or bodies of water (state whether river, creek, branch, lake, ocean, etc.):

| Name | Direction from post office | Distance |
|---------------------|----------------------------|------------------|
| <u>Eagle Creek,</u> | <u>South</u> | <u>300 feet.</u> |
| <u>Ohio River,</u> | <u>north</u> | <u>9 miles.</u> |

- Post offices nearest to your office (one in each general direction):

| Name | County | Direction from your office | Distance by road |
|----------------------------------|-----------------------------|----------------------------|------------------|
| <u>Glencoe,</u> | <u>Gallatin,</u> | <u>north-east,</u> | <u>5 miles</u> |
| <u>Sanders,</u> | <u>Carroll,</u> | <u>south-west</u> | <u>3 miles</u> |
| <u>Warsaw,</u> | <u>Gallatin,</u> | <u>direct north</u> | <u>9 miles</u> |
| <u>Owenton, (via Long Ridge)</u> | <u>Owen, (both in Owen)</u> | <u>south-east</u> | <u>13 miles</u> |

- How is mail supplied to your office? Long Ridge is very small Fourth Class Office. From where? Warsaw, Owenton Railroad and Star R. Long Ridge and trains.
(Include, star route, pony route, etc.)



(Date) July 22nd, 1939

(Signed) Eunice T. Poley
 Postmaster.

Post office Sparta, Kentucky.

(OVER)

IMPORTANT.—A map or sketch showing the location of your post office must be submitted with the return of this paper. A printed map, such as prepared by the county or city engineer, is preferred, if it can be furnished without expense to the Department. To save, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If a separate map cannot be furnished it is necessary to submit a sketch as described below.

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distance from your post office.

SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

- Adjacent post offices (show with small dots and name).
- Railroads (show by single lines with cross marks; name).
- Highways (show by double lines close together and mark U, S, and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)

